



**Minutes of Thirty Second Meeting of the Committee looking into RTI Matters on 27-03-2024**

**ATTENDEES**

Dr. Unnikrishnan C., Chairperson and Transparency Officer  
Dr. Asha Gopalan, CPIO  
Dr. B. Thiagarajan, DPIO  
Mr. K. V. Biju, DPIO  
Ms. Thasnin Harish C. M., DPIO  
Ms. Arya Aravind, DPIO  
Mr. Sureshkumar Chekkala, DPIO  
Ms. Vipanchika Celeste R, JA, RTI Cell

Dr. Ganesh Natarajan, Nodal Officer, Mr. R. Navaneethakumar, DPIO and Mr. V. Shanmugam, DPIO did not attend the meeting.

Reported Items	
1.	Minutes of the <u>31st</u> Meeting of the RTI Committee is uploaded in the Suo Moto webpage of the Institute website.
2.	The last update of the Suo Moto Disclosure Page of the institute's website was made on 22-03-2024.
3.	CIC has issued timeline for Third Party Transparency Audit for the year 2023-24 and the last date for submitting the self appraisal form by Public Authorities (PAs) on CIC's portal is 15.04.2024.

  
Dr. Asha Gopalan  
CPIO

  
Dr. Unnikrishnan C  
Transparency Officer

केन्द्रीय लोक सूचना अधिकारी  
CENTRAL PUBLIC INFORMATION OFFICER

**Statistics (March 2024)**

S. No.	Particulars	Count
1	No. of RTI applications received in Online Mode	26
2	No. of RTI applications disposed in Online Mode	31
3	No. of RTI applications pending in Online Mode	8*
4	No. of Appeals received	00
5	No. of Appeals pending	00
6	No. of RTI applications received through Offline Mode	05
7	No. of RTI applications disposed in Offline Mode	05
8	No. of RTI applications pending in Offline Mode	00

**Cumulative statistics of RTI Applications (Offline/Online) as on 27-03-2024**

S. No.	Particulars	Count
1	No. of RTI applications received in Online Mode	425
2	No. of RTI applications disposed in Online Mode	417
3	No. of RTI applications pending in Online Mode	8
4	No. of Appeals received	30 (29 Disposed of)
5	No. of Appeals in which documents are awaited from the applicant	01
6	No. of Appeals pending	00
7	No. of RTI applications received through Offline Mode	121
8	No. of RTI applications disposed in Offline Mode	121
9	No. of RTI applications pending in Offline Mode	00
10	No. of Hearings at the level of FAA	09
11	No. of Hearings at the level of CIC attended by the CPIO	02

**\*Pending queries are with Admin. Section (03), Academics Section (02), Resident Counselor (02), and Centre for Continuing Education (01).**