



Minutes of Twenty-Fifth Meeting of the Committee looking into RTI Matters on 28-07-2023

ATTENDEES

Dr. Unnikrishnan C., Chairperson and Transparency Officer

Dr. Asha Gopalan, CPIO

Mr. R. Navaneethakumar, DPIO

Mr. K. V. Biju, DPIO

Dr. Tessy Grace Mathews, DPIO

Dr. Sureshkumar Chekkala, AR(IC&SR)

Mr. Arun S, JA, RTI Cell

Dr. Ganesh Natarajan, Nodal Officer, Dr. B. Thiagarajan, DPIO, Ms. Thasnin Harish C. M., DPIO and Mr. V. Shanmugam, DPIO did not attend the meeting.

Reported Items	
1.	The last update of the Suo Moto Disclosure Page of the institute's website was on 28-07-2023.
2.	Minutes of the 24 th Meeting of the RTI Committee has been uploaded in the Suo Moto Disclosure Page of the Institute's Website.
3.	The Transparency Audit by GKCIET has been completed and we have scored 874 against our self-appraisal score of 879. <i>(Please refer to section 5.1.2 of the suo-moto webpage of the institute for the detailed report.)</i>
4.	CPIO thanked the nodal officer, transparency officer, previous CPIO and all DPOs for their support and guidance for successful conduct of transparency audit. CPIO also placed on record the efforts of RTI Cell staff, Sh Arun S, who had been instrumental in data consolidation for self appraisal, identifying the additional parameters for improved self disclosure and coordinating the entire process with various sections and auditor. This helped to raise the score from 817 last year to 874 this year.
5.	A comparative analysis of the RTI queries received in the last year (July 2022 - June 2023) was done and presented in the Officer's meeting with an aim to evolve measures to curtail no. of RTIs.


Dr. Asha Gopalan
CPIO

केन्द्रीय लोक सूचना अधिकारी
CENTRAL PUBLIC INFORMATION OFFICER


Dr. Unnikrishnan C.
Transparency Officer

Statistics (July 2023)

S. No.	Particulars	Count
1	No. of RTI applications received in Online Mode	07
2	No. of RTI applications disposed in Online Mode	07
3	No. of RTI applications pending in Online Mode	01*
4	No. of Appeals received	00
5	No. of Appeals pending in Online Mode	00
6	No. of RTI applications received through Offline Mode	00
7	No. of RTI applications disposed in Offline Mode	00
8	No. of RTI applications pending in Offline Mode	00

Cumulative statistics of RTI Applications (Offline/Online) as on 28-07-2023

S. No.	Particulars	Count
1	No. of RTI applications received in Online Mode	290
2	No. of RTI applications disposed in Online Mode	289
3	No. of RTI applications pending in Online Mode	01
4	No. of Appeals received	22 (21 Disposed of)
5	No. of Appeals in which documents are awaited from the applicant	01
6	No. of Appeals pending in Online Mode	00
7	No. of RTI applications received through Offline Mode	108
8	No. of RTI applications disposed in Offline Mode	108
9	No. of RTI applications pending in Offline Mode	00
10	No. of Hearings at the level of FAA	03
11	No. of Hearings at the level of CIC attended by the CPIO	02

* 1 - Academics Section