



Minutes of Twenty-Fourth Meeting of the Committee looking into RTI Matters on 30-06-2023

ATTENDEES

Dr. Ganesh Natarajan, Nodal Officer
 Dr. Unnikrishnan C., Chairperson and Transparency Officer
 Dr. Asha Gopalan, CPIO
 Dr. B. Thiagarajan, DPIO
 Ms. Thasnin Harish C. M., DPIO
 Mr. K. V. Biju, DPIO
 Ms. Tessy Grace Mathews, DPIO
 Mr. Arun S, JA, RTI Cell

Mr. R. Navaneethakumar, DPIO and Mr. V. Shanmugam, DPIO did not attend the meeting.

Reported Items	
1.	The last update of the Suo Moto Disclosure Page of the institute's website was on 30-06-2023.
2.	Data collection for the Transparency Audit 2022-23 has been completed and is updated in the Suo Moto disclosure webpage of the Institute website
3.	Submitted the Self Appraisal Report for the year 2022-23.
4.	GKCIET has been nominated as the training institute for the conduct of Transparency Audit 2022-23. Mapping is also done in the CIC portal.
5.	Hearing at the level of CIC was attended on 01-06-2023 and the same was disposed of. The reply was sent via email and speed post as directed by the Hon'ble CIC. However, the reply sent via speed post was returned citing that the addressee left the address.
6.	Hearing at the level of FAA was attended on 22-06-2023 and the same was disposed of as the appellant did not turn up.
Discussion Items	
1.	Induction of the newly joined AR (IC&SR) to the RTI Committee and the creation of new DPIOs in the RTI portal.
	Agreed upon by all the members. Action: Nodal Officer
2.	Dr. B. Thiagarajan pointed out that the replies received from DPIOs may not be uploaded as such in the RTI portal.
	The matter was deliberated and it was decided that the signed replies submitted by DPIOs shall be countersigned by the CPIO before submitting the same in the RTI portal. Action: RTI Cell

Dr. Asha Gopalan
 CPIO
 कन्द्रीय लोक सूचना अधिकारी
 CENTRAL PUBLIC INFORMATION OFFICER

Dr. Ganesh Natarajan
 Nodal Officer

Annexure-A

Statistics (June 2023)

S. No.	Particulars	Count
1	No. of RTI applications received in Online Mode	04
2	No. of RTI applications disposed in Online Mode	05
3	No. of RTI applications pending in Online Mode	01*
4	No. of Appeals received	01
5	No. of Appeals pending in Online Mode	01
6	No. of RTI applications received through Offline Mode	01
7	No. of RTI applications disposed in Offline Mode	03
8	No. of RTI applications pending in Offline Mode	00

Cumulative statistics of RTI Applications (Offline/Online) as on 30-06-2023

S. No.	Particulars	Count
1	No. of RTI applications received in Online Mode	283
2	No. of RTI applications disposed in Online Mode	282
3	No. of RTI applications pending in Online Mode	01
4	No. of Appeals received	22 (20 Disposed of)
5	No. of Appeals in which documents are awaited from the applicant	01
6	No. of Appeals pending in Online Mode	01
7	No. of RTI applications received through Offline Mode	108
8	No. of RTI applications disposed in Offline Mode	108
9	No. of RTI applications pending in Offline Mode	00
10	No. of Hearings at the level of FAA	03
11	No. of Hearings at the level of CIC attended by the CPIO	02

* 1- Academics Section

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