



Minutes of Twenty-Second Meeting of the Committee looking into RTI Matters on 28-04-2023

ATTENDEES

Dr. Unnikrishnan C., Chairperson and Transparency Officer
Dr. Asha Gopalan, CPIO
Dr. B. Thiagarajan, DPIO
Ms. Thasnin Harish C. M., DPIO
Mr. K. V. Biju, DPIO
Mr. V. Shanmugam, DPIO
Ms. Tessa Grace Mathews, DPIO
Mr. Arun S, JA, RTI Cell

Dr. Ganesh Natarajan, Nodal Officer and Mr. R. Navaneethakumar, DPIO did not attend the meeting.

Reported Items	
1.	Minutes of the Twenty-First Meeting of the RTI Committee has been uploaded in the Suo Moto Disclosure Page of the Institute's Website.
2.	The last update of the Suo Moto Disclosure Page of the institute's website was on 27-04-2023.
3.	Quarterly returns of the RTI applications has been filed in April 2023.
4.	Data collection for the Transparency Audit 2022-23 has been initiated (deadline up to 01.05.2023).
Discussion Items	
1.	Dr. B. Thiagarajan, DPIO requested for extension in the timeframe for the submission of data for Transparency Audit.
	Agreed upon by all the members. Action: RTI Cell


Dr. Asha Gopalan
CPIO

केन्द्रीय लोक सूचना अधिकारी
CENTRAL PUBLIC INFORMATION OFFICER


Dr. Unnikrishnan C
Transparency Officer

Statistics (April 2023)

S. No.	Particulars	Count
1	No. of RTI applications received in Online Mode	18
2	No. of RTI applications disposed in Online Mode	18
3	No. of RTI applications pending in Online Mode	09*
4	No. of Appeals received	01
5	No. of Appeals pending in Online Mode	01
6	No. of RTI applications received through Offline Mode	01
7	No. of RTI applications disposed in Offline Mode	00
8	No. of RTI applications pending in Offline Mode	01**

Cumulative statistics of RTI Applications (Offline/Online) as on 28-04-2023

S. No.	Particulars	Count
1	No. of RTI applications received in Online Mode	274
2	No. of RTI applications disposed in Online Mode	265
3	No. of RTI applications pending in Online Mode	09
4	No. of Appeals received	18 (16 Disposed of)
5	No. of Appeals in which documents are awaited from the applicant	01
6	No. of Appeals pending in Online Mode	01
7	No. of RTI applications received through Offline Mode	107
8	No. of RTI applications disposed in Offline Mode	106
9	No. of RTI applications pending in Offline Mode	01
10	No. of Hearings at the level of FAA	02
11	No. of Hearings at the level of CIC attended by the CPIO	01

* 2 - Academics Section, 1- Academics Section and Placement Section, 6-Administration.

** 1- IPTIF.