



Minutes of Twenty First Meeting of the Committee looking into RTI Matters on 30-03-2023

ATTENDEES

Dr. Ganesh Natarajan, Nodal Officer
Dr. Unnikrishnan C., Chairperson and Transparency Officer
Dr. Asha Gopalan, CPIO
Ms. Thasnin Harish C. M., DPIO
Mr. K. V. Biju, DPIO
Mr. V. Shanmugam, DPIO
Ms. Tessy Grace Mathews, DPIO
Mr. Arun S, JA, RTI Cell

Dr. B. Thiagarajan, DPIO and Mr. R. Navaneethakumar, DPIO did not attend the meeting.

Reported Items	
1.	Minutes of the Twentieth Meeting of the RTI Committee has been uploaded in the Suo Moto Disclosure Page of the Institute's Website.
2.	The last update of the Suo Moto Disclosure Page of the institute's website was on 24-03-2023.
3.	Quarterly returns of the RTI applications shall be filed in April 2023.
4.	Data collection for the Transparency Audit 2022-23 may be initiated by the first week of April.
Discussion Items	
1.	Nodal Officer suggested presenting the cumulative and monthly statistics of the RTI Queries separately from the next RTI Committee meeting. CPIO noted the suggestion and confirmed that the same shall be adhered to from the next meeting. Action: RTI Cell


Dr. Asha Gopalan
CPIO

केन्द्रीय लोक सूचना अधिकारी
CENTRAL PUBLIC INFORMATION OFFICER


Dr. Ganesh Natarajan
Nodal Officer

Registrar / कुलसचिव
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पालक्काड - ६७८२१७ / Palakkad - 678557

Cumulative statistics of RTI Applications (Offline/Online) as on 30-03-2023

S. No.	Particulars	Count
1	No. of RTI applications received in Online Mode	250
2	No. of RTI applications disposed in Online Mode	247
3	No. of RTI applications pending in Online Mode	03*
4	No. of Appeals received	17 (16 Disposed of)
5	No. of Appeals in which documents are awaited from the applicant	01
6	No. of Appeals pending in Online Mode	00
7	No. of RTI applications received through Offline Mode	106
8	No. of RTI applications disposed in Offline Mode	106
9	No. of RTI applications pending in Offline Mode	00
10	No. of Hearings at the level of FAA	02
11	No. of Hearings at the level of CIC attended by the CPIO	01

*2 - Administration and 1 from multiple sections (Placement and Academics).