



No. IITPKD/DO/OO/2023/12

07. February 2023

**Office Order**

**Subject: Appellate Authority and Nodal Officer under Right to Information Act, 2005**

**Reference: (i) IITPKD/DO/OO/2021/010 dated 16 February 2022**

**(ii) IITPKD/RO/RTI/2021/013 dated 15 July 2021**

For effective implementation of the Right to Information Act, 2005, and for the promotion of institutional transparency and operations within IIT Palakkad, the following responsibilities are delegated:

1. The Director will act as the Appellate Authority.
2. The Registrar will hold the charge of Nodal Officer

The Nodal Officer shall be the authority for receiving/facilitating requests and forward the same to the Central Public Information Officer (CPIO) and is also responsible for processing the requests under the Right to Information Act, 2005.

**(Director)**

**IIT Palakkad**

प्रो. ए शेषाद्री शेखर Prof. A Seshadri Sekhar  
निदेशक / Director  
भारतीय प्रौद्योगिकी संस्थान पालक्काड  
Indian Institute of Technology Palakkad  
पुदुशेरी पी.ओ, कंजिकोड पश्चिम  
Pudussery P.O, Kanjikoode West  
पालक्काड, केरल - ६७८ ६२३ Palakkad, Kerala - 678 623



**Copy to:**

1. The Registrar
2. Central Public Information Officer
3. All Deemed Public Information Officers
4. RTI Cell



No. IITPKD/DO/OO/2023/11

07 February 2023

**Office Order**

**Subject: Nomination of DPIOs and Reply to RTI Queries**

**Reference: IITPKD/RO/2021/083-A dated 09 February 2022**

In modification to the earlier order IITPKD/RO/2021/083-A dated 09 February 2022 and in pursuance of section 5(1) of the Right to Information Act, 2005, the following Deemed Public Information Officers (DPIOs) of administrative units and offices are nominated to assist the Central Public Information Officer (CPIO) to provide the public with access to information.

SI No	Subject of Query	Deemed Public Information Officers
1	Academic, Examination and Research	Head of Section, Academics
2	Engineering and Construction Related	Mr Navaneethakumar, Executive Engineer, EWD
3	Human Resources / Personnel	Head of Section, Human Resources
4	Finance and Accounts	Head of Section, Finance & Accounts
5	Stores and Purchase	Head of Section, Stores & Purchase
6	IT Related	Mr K V Biju, Technical Officer
7	Student Wellness	Dr Tessy Grace Mathews, Resident Counselor

The designated DPIOs shall be responsible for providing necessary information within the stipulated time and assist the CPIO to respond to the queries.

All the Deans, HoDs/HoCs and Chairpersons/Faculty in charge of various institute-level committees/centres are directed to provide inputs for the queries pertaining to their respective sections. This is issued with immediate effect and will remain in force until further orders.

The excellent service rendered by Ms Arya Aravind as the Deemed Public Information Officer is highly appreciated and placed on record.

(Director)  
IIT Palakkad



**Copy to:**

1. Central Public Information Officer
2. All Deemed Public Information Officers
3. The Registrar
4. All Deans
5. All HoDs/HoCs
6. Heads of all Administrative sections
7. RTI Cell

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