



IIT PALAKKAD

Indian Institute of Technology Palakkad
भारतीय प्रौद्योगिकी संस्थान पालक्काड
Nurturing Minds For a Better World

Minutes of Tenth Meeting of the Committee looking into RTI Matters on 27.04.2022

ATTENDEES

Dr. Unnikrishnan C, Chairperson and Transparency Officer
Dr. Ganesh Natarajan, Nodal Officer
Dr. B. Thiagarajan, CPIO
Dr. Asha, DPIO
Sh. K. V. Biju, DPIO
Mr. V. Shanmugam, DPIO
Ms. Arya Arvind, DPIO
Mr. Arun S, JA, RTI Cell

Shri. R. Navaneethakumar, DPIO did not attend the meeting.

S. No.	Agenda	Discussions and Decisions
Reporting Items		
1.	Minutes of the Ninth Meeting of RTI Committee has been updated in the Section 5.1.5 of Suo Moto Disclosure Page.	
2.	The cumulative statistics of RTI Applications (Offline/Online) as on 27-04-2022 in Annexure-A was appraised to the Committee.	
Action Taken Report on the Discussion of the Ninth Meeting		
1.	CPIO suggested that the latest staff & faculty list, monthly remuneration of staff and faculty may be updated in the Suo Moto Disclosure Page.	Completed
2.	RTI Quarterly Returns (Fourth Quarter of 2021-22) to be filed in CIC Portal during the Second Week of April 2022.	Completed
3.	Transparency Officer pointed out the possibilities of contacting the Ministry for the communications pertaining to the self-appraisal for the year 2021-22	Completed
4.	Circulation of template for the self-appraisal report for the year 2021-22	Completed
Discussion Items		
1.	CPIO requested all the DPIOs that the draft format for the self-appraisal that was circulated may be perused and the process for getting the details may be initiated (pending the receipt of communication from CIC/DoPT) keeping in mind the portions in which the institute lost marks in the transparency audit of 2020-21.	It was agreed upon by the DPIOs Action: DPIOs

Dr. B. Thiagarajan
CPIO

केन्द्रीय लोक सूचना अधिकारी
CENTRAL PUBLIC INFORMATION OFFICER

Dr. Ganesh Natarajan
Nodal Officer

कूलसचिव / Registrar
Page 1 of 2
भारतीय प्रौद्योगिकी संस्थान पालक्काड
Indian Institute of Technology Palakkad
पालक्काड - ६७६ ५६७ Palakkad - 678 557

Annexure-A

S. No.	Particulars	Count
1	No. of RTI applications received in Online Mode	154
2	No. of RTI applications disposed in Online Mode	150
3	No. of RTI applications pending in Online Mode	4*
4	No. of Appeals received	11 (10 Disposed of)
5	No. of RTI applications received through Offline Mode	17
6	No. of RTI applications disposed in Offline Mode	16
7	No. of RTI applications pending in Offline Mode	1**

*Academics – 2, HR – 2

**EWD-1

SA
10/05

R.B.
10/05/20

Comptroller
10/5/20