Indian Institute of Technology Palakkad
Minutes of the 14th Meeting of Board of Governors

Minutes of the fourteenth BoG meeting of the Indian Institute of Technology Palakkad held on 21st March 2022 at 3.00 PM through video conferencing is furnished below. The following members attended the meeting in person.

1.	Prof. P. B. Sunil Kumar	Director, Ex-officio Member
2.	Prof. S. H. Kulkarni	Member
3.	Dr. Piyush P Kurur	Member
4.	Dr. Ganesh Natarajan	Secretary

The following members attended the meeting through video conferencing.

5.	Shri. Ramesh Venkateswaran	Chairperson
6.	Shri. Raghu Verabelli	Member
7.	Dr. L. S. Ganesh	Member
8.	Dr. V. Venu	Member

Dr. Subbaiah Shanmugam, Shri. Rakesh Ranjan, and Shri A Anbarasu could not attend the meeting due to prior commitments. Comments on the Agenda Items received from the Technical Division, MoE, through email on 17th March 2022 are attached as **Annexure 12**.

Procedural Matters

BoG 14.1	Welcome address by the Chairman.
	The Chairman welcomed the members to the 14th Board of Governors Meeting of IIT Palakkad. He then requested the Director to proceed with the agenda items.
BoG 14.2	Confirmation of the minutes of the Thirteenth Meeting of Board of Governors of IIT Palakkad held on 21st December 2021 at 10.00 AM. (Annexure - 1) (Page 1 - 12)
	Decision (BoG 14.2): The minutes of the 13th meeting of the BoG were confirmed.

Indian Institute of Technology Palakkad

Minutes of the 14th Meeting of Board of Governors

BoG 14.3	Presentation of the Director's overview report.
	The Director made a presentation regarding the developments in the institute. He informed the members about the increase in the student strength, placement and internship statistics, upcoming new course B.Tech in Data Science and Engineering, ongoing special drive for the faculty from weaker sections, and the establishment of the Global Sanitation Center of Excellence and the West Medtech CoE at TECHIN, the incubator of IIT Palakkad. He also updated the members on the progress of ongoing construction work in the permanent campus and the meeting held by the Chairman FC/BoG with the top management of the construction firm M/s Shapoorji Pallonji and Company Pvt Ltd to impress upon them the urgent need to speed up the construction work. The Chairman and other members noted the salient aspects of the presentation.
BoG 14.4	To note the **action taken report** of 13th BoG of IIT Palakkad. BoG 13.7: As decided by the FC/BoG, the payment of Rs.25 lakhs from IRG of IIT Palakkad will be released to the IIT Alumni Centre, Bangalore, from the FY 2022-23. BoG 13.8: Offer letter sent to Prof. T. Sundararajan as Visiting Professor at IIT Palakkad for a period of two years from the date of joining. Acceptance has been received. BoG 13.9: The panel of experts for the special recruitment of faculty members from reserved categories in the discipline of Disciplines of Chemistry, Civil Engineering, Computer Science and Engineering, Electrical Engineering, Humanities and Social Sciences, Mathematics, Mechanical Engineering, and Physics, are constituted and the recruitment process is on. The shortlisting of candidates for interviews is completed. BoG 13.10: Institute conveyed to M/S ITI Palakkad its willingness to take up approximately 6000 sqft of space at approximately Rs. 35000/- per month, for a period of 10. However, the final reply from ITI corporate office is still pending. BoG 13.11: As decided by the FC/BoG, the loan of Rs. 3 Crore from IIT Palakkad IRG for a period of 3 years will be given to the Technology Innovation Foundation of IIT Palakkad (TECHIN) in installments starting from the FY 2022-23. BoG 13.12: Setting up of the Endowment Advisory Board. Action Taken: Pending

	BoG 13.13: The term of appointment of Dr. Ganesh Natarajan as the Dean of Administration is extended for another year. BoG 13.14: Dr. Jagadeesh Bayry, Professor, Department of Biological Sciences and Engineering, was appointed as the Dean (Student Affairs) for the period of two years from 01.01.2022.
	Decision (BoG 14.4): *The committee noted the action taken/planned on various actionable points.*

Items for consideration and approval

BoG 14.5	To consider the revision of structure and pay for Visiting Faculty at IIT Palakkad. (Annexure - 2) (Page 13)
	Decision (BoG 14.5): *The Board after taking into account the recommendation of the FC, approved the revised structure and pay for visiting faculty at IIT Palakkad.*
BoG 14.6	To consider the purchase procedures to be followed for funding from CSR and non-governmental organisations. (Annexure - 3) (Page 14)
	Decision (BoG 14.6): *Not approved. The item was not discussed since it was not recommended by the FC.*
BoG 14.7	To consider the proposal of reduced fees for students proceeding on academic/long leave. (Annexure - 4) (Page 15)
	Decision (BoG 14.7): *Not approved. The BoG noted that the FC did not recommend the proposal in its present form. However, the Board agreed with the need for encouraging student entrepreneurial activities and recommended that the revised proposal be sent to FC. The Board also noted that this proposal is in line with the national education policy and the goals of IIT Palakkad and fits into the revised curriculum strategy, approved by the IIT Palakkad senate, to*

	improve the relevance and effectiveness of the programmes by encouraging flexibility in the curriculum. *It is also decided to bring this matter to the attention of the Council of IITs.*
BoG 14.8	To consider the Certificate in POSH (Prevention of Sexual harassment) as a mandatory requirement for promotion/direct recruitment of internal candidates. (Annexure - 5) **(Page 16)**
	Decision (BoG 14.8): The Board approved the proposal and also recommended POSH certification to be made mandatory for confirmation of employees after probation.

Items for Ratification

BoG 14.9	The approval obtained through email circulation dated 20th January 2022, to release advertisement for the position of Registrar (on deputation) and appointment of Dr. Ganesh Natarajan, Dean Administration as the Registrar-In-Charge. (Annexure - 6) **(Page 17 - 19)**
	Decision (BoG 14.9): The BoG ratified the decision taken through email circulation.

Items for Noting/Reporting

BoG 14.10	To note the summary of proceedings of the 19th Senate meeting held on 7th January 2022. (Annexure - 7) **(Page 20)**
	Decision (BoG 14.10): The Board noted the summary of proceedings of the 19th Senate meeting.

BoG 14.11	To note the summary of the 35th, 36th, 37th, and 38th meetings of the Project Monitoring Committee for the permanent campus construction, held on 08.12.2021, 12.01.2022, 09.02.2022, and 09.09.2022 respectively. (Annexure - 8) **(Page 21 - 25)**
	Decision (BoG 14.11): The Board noted the summary of the 35th, 36th, 37th, and 38th meetings of the Project Monitoring Committee.
BoG 14.12	To note the decision taken in the 17th Building Works Committee meeting held on 22/12/2021. (Annexure - 9) **(Page 26)**
	Decision (BoG 14.12): The Board noted the summary of the 17th Building Works Committee.
BoG 14.13	To note the outcome of the meeting called by the Chairman BoG with the Executive Director Mr. Subodh C Dixit of M/S SPCPL. The meeting was held on 24th of February 2022 at IIT Palakkad. During the meeting the Executive Director asked the SPCPL Team at site to increase 500 labourers by 1st of March 2022 and another 500 by the 15th of March 2022. The Executive Director also assured to pump some more money into this project and assured to monitor the project regularly. The executive director has promised to deliver the priority building one by one from 15th of June 2022.
	Decision (BoG 14.13): The Board noted the initiatives taken by the Institute and the Chairman BoG to apprise the top management of SPCPL about the need for the completion of priority building by June 2022.
BoG 14.14	The recruitment process for non-teaching staff, both technical and administrative, vide Advt. No.: IITPKD/R/NF/01/2020 dated 15 Apr 2020 and Advt. No.: IITPKD/R/NF/01/2021 dated 03 Feb 2021 has been completed. The results have been published on the institute webpage and offer letters have been sent to the selected candidates.
	Decision (BoG 14.14): The Board noted the completion of the recruitment process for non-teaching staff, both technical and administrative, vide Advt.

		No.: IITPKD/R/NF/01/2020 dated 15 Apr 2020 and Advt. No.: IITPKD/R/NF/01/2021 dated 03 Feb 2021.
BoG 14.15		A representation was made by a few members of the staff to the Institute Grievance Redressal Cell (IGRC) raising a few concerns on the Recruitment and Promotion Norms of the institute (Annexure - 10). After due deliberations the following reply was sent to the staff members who submitted the representation,
		"The matter of representation on the institute RPN document from members of the institute staff and the recommendations of the IGRC were discussed by the institute administration. The RPN·document was formulated in 2019 and may be revisited as the institute grows bigger in terms of strength of students, staff and faculty. The institute administration is committed to ensure that the staff members get deserving opportunities to progress their career paths and strongly encourages staff members to enhance their skills and qualifications. Modifications to the RPN 2019 shall be looked into at a suitable time in the near future, taking into considerations the best interests of the staff as well as the institute."
		In this regard, it was decided to prepare a detailed proposal including the number of vacancies at each level for both administrative and technical cadres, modifications on the division of posts between promotion and direct recruitment as well as the number of years of service needed at lower feeder levels for promotion and formation of departmental promotion committee (DPC). This shall be presented to the Board in the next meeting for consideration. **(Annexure - 10)** **(Page 27 - 31)**
		Decision (BoG 14.15): *The Board noted the representation made by a few members of the staff to the Institute Grievance Redressal Cell (IGRC) raising a few concerns on the Recruitment and Promotion Norms of the institute and action proposed by the Institute.*
BoG 14.16		Resignation of Col. (Rtd) Chakraborty from the post of Registrar IIT Palakkad. **(Annexure - 11)** **(Page 32)**
		Decision (BoG 14.16): *The Board noted the resignation of Col. (Rtd) Chakraborty from the post of Registrar IIT Palakkad.*

Indian Institute of Technology Palakkad
Minutes of the 14th Meeting of Board of Governors

BoG 14.17	To note the offer made to Dr. Rajeevan Madhavan Nair as Professor of Practice. Dr. Rajeevan Madhavan Nair, who was former director of IITM, Pune and Secretary, MOES, expressed interest in joining the institute as PoP and to work with the team at Environmental Sciences and Sustainable Engineering Centre. The ESSENCE team made an enthusiastic recommendation for appointment of Dr. Rajeevan as PoP. The 101st meeting of the Deans Committee discussed and accepted the recommendation from ESSENCE. An offer letter was sent to Dr. Rajeevan Madhavan Nair on 8th Feb 2022 as per the terms and conditions approved by the 13th BoG. Dr. Rajeevan Madhavan Nair has accepted the offer and is expected to join in April 2022.
	Decision (BoG 14.17): The Board noted the offer made to and its acceptance by Dr. Rajeevan Madhavan Nair as Professor of Practice.

Dr. Ganesh Natarajan
Secretary

Dr. Piyush P Kurur
Member

Prof. S. H. Kulkarni
Member

Dr. L. S. Ganesh
Member

Shri. Raghu Verabelli
Member

Dr. V. Venu
Member

Prof. P. B. Sunil Kumar
Member

Shri. Ramesh Venkateswaran
Chairman