



IIT PALAKKAD

## Indian Institute of Technology Palakkad

Minutes of the 13th Meeting of Board of Governors

Minutes of the thirteenth BoG meeting of the Indian Institute of Technology Palakkad held on 21<sup>st</sup> December 2021 at 10.00 Hrs through video conferencing is furnished below. The following attended the meeting in person.

1.	Shri. Ramesh Venkateswaran	Chairperson
2.	Prof. P. B. Sunil Kumar	Director, Ex-officio Member
3.	Prof. S. H. Kulkarni	Member
4.	Dr. Piyush P Kurur	Member
5.	Col S Chakraborty (Retd)	Secretary

The following attended the meeting through video conferencing.

6.	Dr. Subbaiah Shanmugam	Member
7.	Shri. Raghu Verabelli	Member
8.	Dr. L. S. Ganesh	Member

Shri. Rakesh Ranjan, Shri A Anbarasu, and Dr. V. Venu could not attend the meeting due to prior commitments. Comments on the Agenda Items received from the Technical Division, MoE, through email on 17th December 2021 are attached as **Annexure 25**.

### **Procedural Matters**

BoG 13.1	Welcome address by the Chairman.
BoG 13.2	Confirmation of the minutes of the Twelfth Meeting of Board of Governors of IIT Palakkad held on 25th September 2021 at 10.00 AM. <p style="text-align: right;"><b>(Annexure - 1)</b> <b>(Page 1 - 7)</b></p>
	<b>Decision (BoG 13.2):</b> <i>The minutes of the 12th meeting of the BoG is confirmed.</i>

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BoG 13.3	<p>Presentation of the Director's overview report.</p> <p><b>Decision (BoG 13.3):</b> The Director made a presentation regarding the developments in the institute. He informed the members about the increase in the student strength, number of courses, ongoing special drive for the faculty from weaker sections and the formation of Departments and a Centre. He also updated the members on the progress of ongoing construction work in the permanent campus. The members expressed their concern on the slow pace of construction. The Chairman suggested that it would be necessary to approach the top management of the construction firm M/s Shapoorji Pallonji and Company Pvt Ltd and impress upon them to speed up the construction work, and assured all help for the same. The Chairman and other members noted the salient aspects of the presentation.</p>
BoG 13.4	<p>To note the <b>action taken report</b> of 12th BoG of IIT Palakkad.</p> <p><u>Agenda Item BoG 12.5:</u> Ten departments and one centre were formed and Heads of the Departments/Centre were appointed.</p> <p><u>Agenda Item BoG 12.6:</u> The term of appointment of Dr. Sovan Lal Das, Associate Professor, as the Dean (Academics), and Dr. Santhakumar Mohan, Associate Professor, as the Dean (Industry Collaboration &amp; Sponsored Research), was extended for the period of one year from 01.10.2021.</p> <p><u>Agenda Item BoG 12.8:</u> Selection of Associate Professors in the discipline of Chemistry, Civil Engineering, Computer Science and Engineering, Electrical Engineering, and Mechanical Engineering is completed.</p> <p><b>Decision (BoG 13.4):</b> The committee noted the action taken on various actionable points.</p>

**Items for consideration and approval**

BoG 13.5	<p>To consider the payment of a special allowance of Rs.3000/- per month to the Heads of Departments and Heads of Centres of IIT Palakkad along the lines of MHRD Letter No. F.No. 1-1/2010-TS.I dated 23rd September 2010, and BoG resolution 8.17 on Special Allowance of Rs.3000/- per month for Associate Deans.</p> <p style="text-align: right;"><b>(Annexure - 2)</b> <b>(Page 8 – 10)</b></p>
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	<p><b>Decision (BoG 13.5):</b> After taking into account the comment from the offices of AS(TE) and JS(FA) and the decision of the 11th FC, the BoG recommended that this matter be taken up with the IITs Council so that a uniform policy for allocation of allowances across all IITs could be framed and the MHRD letter under reference suitably amended to include allowances for HoDs and HOCs.</p>															
BoG 13.6	<p>To consider the modification in the delegation of financial powers to include the Heads of Departments &amp; Heads of Centres of IIT Palakkad.</p> <p style="text-align: right;"><b>(Annexure - 3)</b> <b>(Page 11 - 19)</b></p> <p><b>Decision (BoG 13.6):</b> After taking into account the comment from the offices of AS(TE) and JS(FA) and the decision of the 11th FC, the BoG recommended the revised delegation of financial power with the following changes</p> <table border="1" data-bbox="384 1014 1417 1868"> <thead> <tr> <th>Point/ Serial Number</th> <th>Description of Item</th> <th>Remarks of the FC</th> </tr> </thead> <tbody> <tr> <td>-</td> <td>I/c or Acting Registrar</td> <td>Will be designated</td> </tr> <tr> <td>3.2.1</td> <td>Engagement of Consultants/ Specialists</td> <td>This item will be removed. Since the definition of Consultant and Specialists in the document was not clearly defined, approval of the Ministry will be sought to include the hiring of Specialists and Subject Matter Experts for specific project consultation work. The engagement of consultants on contract will be done after obtaining due approval of the FC/BoG as per the comments received from the Finance Division of MoE.</td> </tr> <tr> <td>3.2.11</td> <td>With regard to "Gifts"</td> <td>Deleted.</td> </tr> <tr> <td>4.2</td> <td>Monetary limit of + 25% for extension of contracts</td> <td>This provision be included.</td> </tr> </tbody> </table>	Point/ Serial Number	Description of Item	Remarks of the FC	-	I/c or Acting Registrar	Will be designated	3.2.1	Engagement of Consultants/ Specialists	This item will be removed. Since the definition of Consultant and Specialists in the document was not clearly defined, approval of the Ministry will be sought to include the hiring of Specialists and Subject Matter Experts for specific project consultation work. The engagement of consultants on contract will be done after obtaining due approval of the FC/BoG as per the comments received from the Finance Division of MoE.	3.2.11	With regard to "Gifts"	Deleted.	4.2	Monetary limit of + 25% for extension of contracts	This provision be included.
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BoG 13.7	<p>To consider the payment of Rs. 25 Lakhs, in installments of 10 lakhs for the first two years and 5 lakhs in the third year, from the IRG of IIT Palakkad to join the IIT Alumni Centre, Bangalore. Instructions received from the Ministry of Education for payment of 25 lakhs is attached at Annexure 4.</p> <p style="text-align: right;"><u>(Annexure - 4)</u> <b>(Page 20)</b></p>
	<p><b>Decision (BoG 13.7):</b> After taking into account the decision of the 11th FC, it is decided that the payment of Rs. 25 lakhs to join the IIT Alumni Centre, Bangalore in can be done in installments of 10 lakhs for the first two years and 5 lakhs in the third year, from the IRG of the institute. Since this amount was not budgeted in the current financial year, it is decided to release the first instalment in Apr 2022 after including the same in the budget for the FY 2022-23.</p>
BoG 13.8	<p>To consider the request for the appointment of Prof. T. Sundararajan, Retired Professor, IIT Madras, as Visiting Professor at IIT Palakkad for a period of two years from the date of joining, in view of the pending request from the institute for his re-employment as a professor at IIT Palakkad.</p> <p style="text-align: right;"><u>(Annexure - 5)</u> <b>(Page 21 - 72)</b></p>
	<p><b>Decision (BoG 13.8):</b> The appointment of Prof. T. Sundararajan as Visiting Professor was approved.</p>
BoG 13.9	<p>To consider the addition of names to the panel of experts for the special recruitment of faculty members from reserved categories in the discipline of Disciplines of Chemistry, Civil Engineering, Computer Science and Engineering, Electrical Engineering, Humanities and Social Sciences, Mathematics, Mechanical Engineering, and Physics.</p> <p style="text-align: right;"><u>(Annexure - 6)</u> <b>(Page 73 - 80)</b></p>
	<p><b>Decision (BoG 13.9):</b> The list of names to be added to the panel of experts for the selection of faculty in the departments of Chemistry, Civil Engineering, Computer Science and Engineering, Electrical Engineering, Humanities and Social Sciences, Mathematics, Mechanical Engineering, and Physics was approved.</p>

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BoG 13.10	<p>To consider leasing approximately 6000 sqft of space at M/s. ITI Limited building at Palakkad, at approximately Rs. 35000/- per month, for a period of 10 years, for the use related to R&amp;D and entrepreneurial activities which may lead to the significant collaboration with ITI Ltd. The approximate cost for renovation is Rs. 60 Lakhs.</p> <p style="text-align: right;"><u>(Annexure - 7)</u> <b>(Page 81)</b></p> <p><b>Decision (BoG 13.10):</b> <i>The board deliberated about the suitability of the building to be leased, took into account the decision of the 11th FC, and the comments from the office of the AS(TE), MoE. It was clarified that the building is in the form of three halls and can be renovated to be used as labs and offices. The board authorised the director to lease the building after constituting a FRAC to get the recommendation on the rent to be paid and the conditions of the lease agreement.</i></p>
BoG 13.11	<p>To consider the proposal from the Technology Innovation Foundation of IIT Palakkad (TECHIN) for a Soft Loan of Rs. 3 Crore from IIT Palakkad IRG for a period of 3 years, to meet the infrastructural and operational expenses of incubation activities of TECHIN till reaching self-sustenance.</p> <p style="text-align: right;"><u>(Annexure - 8)</u> <b>(Page 82 - 91)</b></p> <p><b>Decision (BoG 13.11):</b> <i>The board took into account the decision of the 11th FC, and the comments from the office of the AS(TE), MoE and approved the grant of a Soft Loan of Rs. 3 Crore from IIT Palakkad IRG for a period of 3 years to TECHIN starting from 2022-23 financial year. The Institute will carry out periodic assessment to monitor the progress of TECHIN and ensure the funds are being utilized effectively. It is decided that</i></p> <ul style="list-style-type: none"><li><i>(a) The loan of 3 crores will be sanctioned in three annual instalments. The loan in the second and third years will be released based on the review of actual progress made by TECHIN.</i></li><li><i>(b) The repayment of loan will commence from the end of 5 years from the release date of the first loan instalment, and the interest will be calculated from this date.</i></li><li><i>(c) The interest will be charged at market rates and the refund of loan has to be completed within 5 years from the payment of the first repayment premium/ instalment by TECHIN.</i></li></ul>

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BoG 13.12	<p>Endowment Account and Management: To discuss the guideline issued by the Ministry for the management of institute endowment accounts and set up the Endowment Advisory Board.</p> <p style="text-align: right;"><u>(Annexure - 9)</u> (Page 92 - 95)</p> <p><b>Decision (BoG 13.12):</b> <i>The Board discussed the modalities of management of the institute endowment accounts and suggested an Endowment Advisory Board (EAB) with the following constitution:</i></p> <p><i>Chairperson of the EAB : Director, IIT Palakkad</i></p> <p><i>Members: up to 2 Faculty members</i> <i>up to 4 prominent donors/well-wishers/Alumni</i> <i>Officer in charge of Finance and Accounts, IIT Palakkad.</i></p> <p>The Chairman and the Director are to suggest names of the EAB members, and the structure, powers and functioning of the EAB and take the approval of the Board by circulation.</p>
BoG 13.13	<p>To consider the extension of the term of Dean, Administration.</p> <p>The first one-year term of Dr. Ganesh Natarajan, Associate Professor, as the Dean, Administration, is ending on 31-12-2021. It is requested to extend the term for another year.</p> <p style="text-align: right;"><u>(Annexure - 10)</u> (Page 96 - 97)</p> <p><b>Decision (BoG 13.13):</b> <i>The Board approved the extension of the term of Dr. Ganesh Nararajan as the Dean, Administration till 31-12-2022.</i></p>
BoG 13.14	<p>To consider the appointment of Prof. Jagadeesh Bayry as the Dean, Student Affairs.</p> <p>Dr. Anand TNC, who is currently holding the position of the Dean, Student Affairs, is completing his term of visiting faculty under the faculty exchange program at the institute on 31st December 2021. A faculty member is to be identified to take charge of the same.</p> <p>A call for nomination for appointment of Dean (Student Affairs) was circulated to all faculty members. The Deans' Committee discussed the nominations for the Dean, Student Affairs position. The committee authorised the Director to nominate Prof. Jagadeesh Bayry as the Dean, Student Affairs for a period of two years from 1st January 2022.</p>

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	<p><b>Short Bio of Prof. Bayry:</b> Prof. Jagadeesh Bayry is a graduate of Veterinary Medicine from Bangalore with a specialization of Virology and Immunology from Indian Veterinary Research Institute. He received Ph.D. from Sorbonne University Paris in 2003 and following post-doctoral research at the University of Oxford, he joined Institut National de la Santé et de la Recherche Médicale (INSERM), Paris, France as a faculty in 2006. In 2018, he was promoted as a Director of Research at INSERM. On 1st March 2021, he joined IIT PKD as a Professor.</p>
	<p><b>Decision (BoG 13.14):</b> The Board approved the appointment of Prof. Jagadeesh Bayry as the Dean, Students for a period of two years from 1-1-2022.</p>
BoG 13.15	<p>To consider and approve the following decisions taken by the 18th Senate meeting held on 22-10-21.</p> <p>a) Approval of the Award of B.Tech degree to one student who was on Slow Paced programme and has completed the requirements.</p> <p>b) Approval for the Award of B.Tech Honours degrees to one student who satisfies the requirement for the degree but was inadvertently missed out of the list of Honors students.</p>
	<p><b>Decision (BoG 13.15):</b> The Board approved the decisions taken by the 18th Senate.</p>

**Items for Ratification**

BoG 13.16	<p>The approval accorded by the Chairman, BoG, to accept the recommendation of the Selection Committee for appointment of Assistant Registrar (on deputation) at IIT Palakkad.</p> <p style="text-align: right;"><b>(Annexure - 11)</b> <b>(Page 98 - 108)</b></p>
	<p><b>Decision (BoG 13.16):</b> The Board ratified the decision taken by the Chairman.</p>



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BoG 13.17	<p>The approval accorded by the Chairman, BoG, to accept the recommendation of the Selection Committee for the appointment of Counsellors at IIT Palakkad.</p> <p style="text-align: right;"><u>(Annexure - 12)</u> <b>(Page 109 - 151)</b></p>
	<p><b>Decision (BoG 13.17):</b> <i>The Board ratified the decision taken by the Chairman.</i></p>
BoG 13.18	<p>The approval accorded by the Chairman, BoG, to accept the recommendation of the Selection Committee for the appointment of Associate Professor in the Computer Science and Engineering discipline at IIT Palakkad.</p> <p style="text-align: right;"><u>(Annexure - 13)</u> <b>(Page 152 - 167)</b></p>
	<p><b>Decision (BoG 13.18):</b> <i>The Board ratified the decision taken by the Chairman.</i></p>
BoG 13.19	<p>The approval accorded by the Chairman, BoG, to accept the recommendation of the Selection Committee for the appointment of Associate Professors in Civil Engineering discipline at IIT Palakkad.</p> <p style="text-align: right;"><u>(Annexure - 14)</u> <b>(Page 168 - 246)</b></p>
	<p><b>Decision (BoG 13.19):</b> <i>The Board ratified the decision taken by the Chairman.</i></p>
BoG 13.20	<p>The approval accorded by the Chairman, BoG, to accept the recommendation of the Selection Committee for the appointment of Associate Professor in Chemistry discipline at IIT Palakkad.</p> <p style="text-align: right;"><u>(Annexure - 15)</u> <b>(Page 247 - 266)</b></p>
	<p><b>Decision (BoG 13.20):</b> <i>The Board ratified the decision taken by the Chairman.</i></p>
BoG 13.21	<p>The approval accorded by the Chairman, BoG, to accept the recommendation of the Selection Committee for the appointment of Associate Professors in Mechanical Engineering discipline at IIT Palakkad.</p> <p style="text-align: right;"><u>(Annexure - 16)</u> <b>(Page 267 - 320)</b></p>
	<p><b>Decision (BoG 13.21):</b> <i>The Board ratified the decision taken by the Chairman.</i></p>





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BoG 13.22	<p>The approval accorded by the Chairman, BoG, to accept the recommendation of the Selection Committee for the appointment of Associate Professors in Electrical Engineering discipline at IIT Palakkad.</p> <p style="text-align: right;"><u>(Annexure - 17)</u> <b>(Page 321 - 364)</b></p>
	<p><b>Decision (BoG 13.22):</b> <i>The Board ratified the decision taken by the Chairman.</i></p>

### Items for Discussions

BoG 13.23	<p>Reports by the HoDs on the action taken/planned based on the External Peer Review Committee report.</p> <p style="text-align: right;"><u>(Annexure - 18)</u> <b>(Page 365 - 479)</b></p>
	<p><b>Decision (BoG 13.23):</b> <i>The HoDs made presentations on the key points in the Peer Review Committee reports and the action planned based on them. The members of the Board interacted with the HoDs and suggested departments disseminate salient aspects of the review to all stakeholders including students and the plan of action and formulate a vision and a 5 year strategic plan.</i></p>
BoG 13.24	<p>Current status on the special recruitment of faculty members from reserved categories.</p> <p style="text-align: right;"><u>(Annexure - 19)</u> <b>(Page 480)</b></p>
	<p><b>Decision (BoG 13.24):</b> <i>The Board noted the effort being put in by the institute to fill up the backlog vacancies in faculty appointments for the reserved categories and appreciated the efforts taken by the institute in this regard.</i></p>



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### Items for Noting/Reporting

BoG 13.25	<p>To note the summary of proceedings of the 18th Senate meeting held on 22nd October 2021.</p> <p style="text-align: right;"><u>(Annexure - 20)</u> <b>(Page 481)</b></p>
	<p><b>Decision (BoG 13.25):</b> <i>The Board noted the summary of proceedings of the 18th Senate meeting.</i></p>
BoG 13.26	<p>To note the summary of the 33rd and 34th meetings of the Project Monitoring Committee for the permanent campus construction, held on 06/10/2021 and 17/11/2021.</p> <p style="text-align: right;"><u>(Annexure - 21)</u> <b>(Page 482 - 483)</b></p>
	<p><b>Decision (BoG 13.26):</b> <i>The observations of the Project Monitoring Committee regarding delay and slow pace of construction was noted. It was decided to convey the concern of the Board, on the unacceptable delay, to CPWD and to approach the top management of the construction firm M/s Shapoorji Pallonji and Company Pvt Ltd and impress upon them to speed up the construction work.</i></p>
BoG 13.27	<p>To note the letter from Rajiv Gandhi National Institute of Youth Development (RGNIYD), Sriperumbudur, Tamil Nadu, expressing inability to relieve Mr. Aghilan N for the appointment of Assistant Registrar at IIT Palakkad on a deputation basis for a period of two years.</p> <p style="text-align: right;"><u>(Annexure - 22)</u> <b>(Page 484)</b></p>
	<p><b>Decision (BoG 13.27):</b> <i>The Board noted the inability of Rajiv Gandhi National Institute of Youth Development (RGNIYD), Sriperumbudur, Tamil Nadu to spare Sh Aghilan N on deputation for a period of two years due to administrative reasons.</i></p>



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BoG 13.28	<p>The Annual Report and Annual Accounts for FY 2020-21 will be sent to the Ministry during the week of 14 Dec 2021 after taking approval from the members through email circulation. The SAR received from the CAG Audit on 09 Dec 2021 is attached at Annexure 21.</p> <p style="text-align: right;"><b>(Annexure - 23)</b> <b>(Page 485 - 492)</b></p> <p><b>Decision (BoG 13.28):</b> <i>The Board noted that the Annual Report and Annual Accounts of IIT Palakkad for the FY 2020-21 were sent to MoE on 14-12-2021.</i></p>
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**Tabled Items**

BoG 13.29	<p>To consider the introduction of the Professor of Practice (PoP) position at IIT Palakkad as per the resolution of the 54th Meeting of the IIT Council.</p> <p style="text-align: right;"><b>(Annexure - 24)</b> <b>(Page 493 - 503)</b></p> <p><b>Decision (BoG 13.29):</b> <i>The Board approved the proposed Term, Eligibility and Compensation for the Professor and Associate Professor of Practice as given in Annexure-24. It is decided that apart from people with experience in industry, those who have made significant contributions in the areas of technology/science/arts/humanities/sports outside of academic institutions can also be considered. The requirement of a masters degree can be waived in the case of prominent artists and sports persons.</i></p>
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BoG 13.30	<p>To consider the changes in the members of the Building and Works Committee of Palakkad due to change in people holding the Chief Engineer, CPWD, Trivandrum and Chairman, Engineering Unit, IIT Madras.</p> <p>Shri Vivek Shankar Prasad has taken over as Chief Engineer, CPWD, in place of Shri Sandeep Mehta. Prof. S A Sannasiraj has taken over as Chairman, Engineering Unit, IIT Madras.</p> <p>The reconstituted committee is,</p> <p><b>Chairman</b> Prof. P. B. Sunil Kumar, Director, IIT Palakkad.</p> <p><b>Members</b> Shri Vivek Shankar Prasad, Chief Engineer, CPWD, Trivandrum. Prof. S A Sannasiraj, Chairman, Engineering Unit, IIT Madras. Shri S Ramanujam, Rtd Director, DCSEM, DAE, Mumbai. Shri P Soundararaj, Rtd DDG, CPWD, Chennai. Shri Rajeev K K, Deputy Chief Engineer (E), KSEB, Palakkad. Dr. V. Senthilkumar, Chairman, Engineering Works Department, IIT Palakkad <b>(Member Secretary).</b></p>
	<p><b>Decision (BoG 13.30):</b> <i>The Board noted and approved the change in the constitution of the BWC.</i></p>

Col S Chakraborty (Retd)  
Secretary

Dr. Piyush P Kurur  
Member

Prof. S. H. Kulkarni  
Member

Dr. Subbaiah Shanmugam  
Member

Shri. Raghu Verabelli  
Member

Dr. L. S. Ganesh  
Member

Prof. P. B. Sunil Kumar  
Member

Shri. Ramesh Venkateswaran  
Chairman