

**भारतीय प्रौद्योगिकी संस्थान पालक्काड**  
**INDIAN INSTITUTE OF TECHNOLOGY PALAKKAD**

**MINUTES**  
**BOARD OF GOVERNORS**  
**3<sup>rd</sup> Meeting**

**Conference Hall, Room No. 112, C-Wing, ShastriBhawan**  
**New Delhi**  
**22<sup>nd</sup> June 2017 – 11:45 hours**

**INDIAN INSTITUTE OF TECHNOLOGY PALAKKAD  
PALAKKAD – 678557**

Minutes of the third meeting of the Board of Governors of Indian Institute of Technology Palakkad held on 22<sup>nd</sup> June, 2017 at 11.45 hours in the Conference Hall, Room No. 112, C-Wing, Shastri Bhavan, New Delhi.

The following were present

1	Shri. K. K. Sharma, Secretary, DHE, MHRD	Chairman
2	Prof. P. B. Sunil Kumar, Director, IIT Palakkad	Member
3	Shri. R. Subrahmanyam, Add. Secretary (TE), MHRD	Member
4	Prof. Bhaskar Ramamurthi, Director, IIT Madras ( through video conferencing)	Member

- Shri. Anil Kumar (Director, Finance, HE) has attended the meeting on invitation in place of Smt. Darshana Momaya Dabral, Joint Secretary & FA, MHRD who has been granted leave of absence.
- Shri. Kundan Nath, Under Secretary (IITs) has attended the meeting.
- Leave of absence was granted to Smt. Usha Titus, Secretary, HE, GoK, who has intimated her inability to attend the meeting due to pre-occupation.

The agenda items were taken up for consideration:

**PROCEDURAL ITEM**

<b>Item No. BoG: 3.1</b>	<b>Welcome by the Chairman</b>
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The chairman welcomed the members to the 3<sup>rd</sup> meeting of Board of Governors. Thereafter the following points were discussed.

<b>Item No. BoG: 3.2</b>	<b>To consider and note the Director's overview report</b>
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The Director made a presentation regarding progress of the Institute and future plans.

<b>Item No. BoG: 3.3</b>	<b>Confirmation of the minutes of the second meeting of the</b>
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	<b>Society/Board of Governors held on 20<sup>th</sup> October, 2016</b>
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The minutes of the second meeting of the Society/ Board of Governors were confirmed.

<b>Item No. BoG: 3.4</b>	<b>To consider action taken report on certain items of the minutes of the second meeting of the Society/Board of Governors</b>
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The Board noted and approved the Action Taken Report on the proceedings of the second meeting of the Society/Board of Governors.

### **ITEMS FOR CONSIDERATION AND APPROVAL**

<b>Item No. BoG 3.5</b>	<b>To consider and accept the recommendations made by the Finance Committee in its meeting held on 22-06-2017</b>
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The Board considered and **RESOLVED** that the recommendations of the Finance Committee in its meeting held on 22-06-2017 be **APPROVED**.

<b>Item No. BoG 3.6</b>	<b>To consider and approve adoption of the Annual Financial Statements (AFS) for the financial year 2016-17 as recommended by the Finance Committee in its meeting held on 22<sup>nd</sup> June 2017</b>
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The Board considered and **APPROVED** the adoption of the Annual Financial Statements (AFS) for the financial year 2016-17 as recommended by the Finance Committee in its meeting held on 22<sup>nd</sup> June 2017

<b>Item No. BoG 3.7</b>	<b>To consider and approve to submit the Annual Accounts of the Institute for the financial year 2016-17 to the CAG for Audit/approval</b>
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The Board considered and **APPROVED** to submit the Annual Accounts of the Institute for the financial year 2016-17 to the CAG for Audit/approval

<b>Item No. BoG 3.8</b>	<b>To consider and approve the proceedings of the 3<sup>rd</sup> Building and Works Committee meeting held on 17<sup>th</sup> June 2017</b>
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After detailed discussions the Board resolved to approve the proceedings of the B&WC on the plan for selection of master plan architect for the permanent campus.

<b>Item No. BoG 3.9</b>	<b>To consider and approve the recommendations of the Selection Committee for appointments for the post of</b>
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	<b>Assistant Professors and Professors as per the details annexed</b>
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The Board considered and **APPROVED** the recommendations of the Selection Committee for appointments for the post of Assistant Professors and Professors.

<b>Item No. BoG 3.10</b>	<p><b>To consider and approve the Board nominees for the Selection Committee for appointments of Registrar and Assistant Registrar</b></p> <ol style="list-style-type: none"> <li>1. Prof. P. Sriram – Professor, formerly Dean Administration, IIT Madras.</li> <li>2. Dr. K. Vijayakumar – Formerly Director of Technical Education, Kerala.</li> </ol>
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The Board considered and **APPROVED** the Board nominees for the Selection Committee, for appointments of Registrar and Assistant Registrar.

<b>Item No. BoG 3.11</b>	<b>To consider and accept the request for the transfer of Prof. S. Kasiviswanathan to IIT Palakkad, from IIT Madras, for a year.</b>
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The Board noted the considered and **APPROVED** the request for the transfer of Prof. S. Kasiviswanathan to IIT Palakkad, from IIT Madras, for a year.

<b>Item No. BoG 3.12</b>	<b>To consider and approve change in the constitution of the Master Plan advisory Committee.</b>
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The Board considered the relief request from Dr. Rakesh and **APPROVED** the change in the constitution of the Master Plan advisory Committee.

<b>Item No. BoG 3.13</b>	<b>To consider and approve the Logo of IIT Palakkad.</b>
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The Board considered and **APPROVED** the Logo of IIT Palakkad

<b>Item No. BoG 3.14</b>	<b>To consider and approve the revised norms for recruitment of JTS (systems) for manning educational technology cell.</b>
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The Board suggested that, since Masters in Mass Communication is not a technical degree, it is not appropriate for JTS. The Board suggested Visual Communication degree will be more appropriate and could be looked in to. The Board resolved not to approve the revised norm for JTS ( systems) .

<b>Item No. BoG 3.15</b>	<b>To grant permission for the group term insurance scheme.</b>
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The Board **APPROVED** the group term insurance scheme, with the condition that there are no financial liability to the Institute.

<b>Item No. BoG 3.16</b>	<b>To grant permission for the medical insurance scheme for staff and faculty.</b>
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The Board **APPROVED** the medical insurance scheme for staff and faculty, with the condition that there are no financial liability to the Institute.

<b>Item No. BoG 3.17</b>	<b>To consider and approve the renewal of visiting faculty appointment of Prof. Govindan Kutty K V.</b>
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The Board considered and **APPROVED** the renewal of visiting faculty appointment of Prof. Govindan Kutty K V.

<b>Item No. BoG 3.18</b>	<b>To consider and approve the Creation of Institute Post-Doctoral Fellowship. It is proposed to create Institute Post-Doctoral Fellowships of Rs.60, 000 per month.</b>
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The Board after deliberation decided that the procedures followed by IIT Madras may be followed to set up the postdoctoral fellowship

<b>Item No. BoG 3.19</b>	<b>To consider and approve the proposal for the following vehicle purchase for the institute</b>  <b>1. Directors Car – approximate cost - Rs.12 lakhs</b> <b>2. A 40 seater bus for transporting students between permanent and temporary campus - approximate cost - Rs. 25 lakhs.</b>
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The Board pointed out that for the purchase of vehicles with MHRD grant, the institute should get separate approval from the Ministry.

<b>Item No. BoG 3.20</b>	<b>To consider and approve hiring of additional buildings in the Ahalia Campus to set up Hostels to accommodate 120 students of 2017-18 Batch at the existing rate of Rs.16 /- sq.ft.</b>
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The Board considered and **APPROVED** hiring of additional buildings in the Ahalia Campus to set up Hostels to accommodate 120 students of 2017-18 Batch at the existing rate of Rs.16 /- sq.ft.

<b>Item No. BoG 3.21</b>	<b>To consider and approve the operation of bank account by the Director in the absence of the Registrar.</b>
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The Board considered and **APPROVED** the operation of bank account by the Director in the absence of the Registrar.

<b>Item No. BoG 3.22</b>	<b>Hiring of Transport (Buses, Mini Buses, Tempo Travellers, Cars etc.) for students and institute use in the absence of the Institute owned vehicles for the academic year 2017-18.</b>
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The Board considered and **APPROVED** the Hiring of Transport (Buses, Mini Buses, Tempo Travellers, Cars etc.) for students and institute use in the absence of the Institute owned vehicles for the academic year 2017-18.

### **ITEMS FOR NOTING AND RATIFICATION**

<b>BoG 3.23</b>	<b>To note and ratify the approval accorded by the Chairman, BoG for constitution of Senate of the Institute in terms IITs Act and Statutes vide letter No. F.No.67-1/2014-T.S.-I(Pt) dated 10-02-2017.</b>
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The Board noted and **RATIFIED** the approval accorded by the Chairman, BoG for constitution of Senate of the Institute in terms IITs Act and Statutes vide letter No. F.No.67-1/2014-T.S.-I(Pt) dated 10-02-2017.

<b>BoG 3.24</b>	<b>To note and ratify the approval accorded by the Chairman, BoG for the appointment of the Standing Committee for selection of Visiting and Adjunct Faculty vide letter No. F.No.67-1/2014-T.S.-I(Pt) dated 10-02-2017.</b>
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The Board noted and **RATIFIED** the approval accorded by the Chairman, BoG for the appointment of the Standing Committee for selection of Visiting and Adjunct Faculty vide letter No. F.No.67-1/2014-T.S.-I(Pt) dated 10-02-2017.

<b>BoG 3.25</b>	<b>To note and ratify approval accorded by the Chairman, BoG for the change in the constitution of the Building works Committee of IIT Palakkad. Consequent on appoint of Director IIT Palakkad, Professor In-charge, IIT Palakkad will no more be a Member in the Building &amp; Works Committee</b>
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The Board noted and **RATIFIED** the approval accorded by the Chairman; BoG for the change in the constitution of the Building works Committee of IIT Palakkad.

<b>BoG 3.26</b>	<b>To note and ratify the approval accorded by the Chairman, BoG for the appointment of Visiting and Adjunct Faculty vide letter No. F.No.67-1/2014-T.S.-I(Pt) dated 10-02-2017</b>
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The Board noted and **RATIFIED** the approval accorded by the Chairman, BoG for the appointment of Visiting and Adjunct Faculty vide letter No. F.No.67-1/2014-T.S.-I(Pt) dated 10-02-2017.

<b>BoG 3.27</b>	<b>To note and ratify the approval accorded by the Chairman, BoG for the appointment of Deans vide letter No. F.No.67-1/2014-T.S.-I(Pt) dated 22-02-2017</b>
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The Board noted and **RATIFIED** the approval accorded by the Chairman, BoG for the appointment of Deans vide letter No. F.No.67-1/2014-T.S.-I(Pt) dated 22-02-2017.

<b>BoG 3.28</b>	<b>To ratify the approval granted by the Chairman, BoG for the panel of experts for the post of Assistant Professor/associate Professor /Professor.</b>
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The Board noted and **RATIFIED** the approval granted by the Chairman, BoG for the panel of experts for the post of Assistant Professor/associate Professor /Professor.

<b>BoG 3.29</b>	<b>To note and ratify the engagement of staff on contract basis by IIT Palakkad for the academic year 2017-18 as per the details annexed</b>
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The Board noted and **RATIFIED** the engagement of staff on contract basis (as given in Agenda - Annexure no: BoG 3.13) by IIT Palakkad for the academic year 2017-18. Further requirement of temporary staff will be outsourced through an agency (except for advisory level staff).

<b>BoG 3.30</b>	<b>To note and ratify the adoption of MHRD Order F.No. 13-4/2005-TS-I dated 22-02-2006 regarding introduction of MACP Scheme, Age relaxation to the employees working in other IITs for direct recruitment.</b>
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The Board noted and **RATIFIED** the adoption of MHRD Order F.No. 13-4/2005-TS-I dated 22-02-2006 regarding introduction of MACP Scheme, Age relaxation to the employees working in other IITs for direct recruitment.

<b>BoG 3.31</b>	<b>To note and ratify the approval accorded by the Chairman, BoG for the change in the officials' operating the bank account of IIT Palakkad</b>
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The Board noted and **RATIFIED** the approval accorded by the Chairman, BoG for the change in the officials' operating the bank account of IIT Palakkad.

## **ITEMS FOR NOTING / REPORTING**

<b>BoG 3.32</b>	<b>To report that Professor P. B. Sunil Kumar, Professor, IIT Madras has assumed the charge of the post of Director, IIT Palakkad with effect from the afternoon of 18<sup>th</sup> January 2017 for a period of 5 years on contract basis.</b>
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The Board **NOTED** that Professor P. B. Sunil Kumar, Professor, IIT Madras has assumed the charge of the post of Director, IIT Palakkad.

<b>BoG 3.33</b>	<b>To note the following Assistant Professors (on contract) joined IIT Palakkad in the recruitment held on May 2016.</b>
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The Board **NOTED** the appointment of Assistant Professors (on contract) in the recruitment held on May 2016.

<b>BoG 3.34</b>	<b>To note that Prof. Pramod S. Mehta and Prof. K. L. Sebastian were re-employed at IIT Palakkad as Professors as conveyed by MHRD vide letter no. F.No.5.20/2015 – TS dated 9<sup>th</sup> August 2016, have joined.</b>
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The Board **NOTED** the re-employment of Prof. Pramod S.Mehta and Prof. K. L. Sebastian at IIT Palakkad as Professors.

<b>BoG 3.35</b>	<b>To note the appointment of non-faculty.</b>
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The Board **NOTED** the appointment of non-faculty.

<b>BoG 3.36</b>	<b>To note the decisions taken by the Senate in its first meeting held on 06-04-2017</b>
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The Board **NOTED** the decisions taken by the Senate in its first meeting held on 06-04-2017.

<b>BoG 3.37</b>	<b>To note the formation of Internal Complaint Committee for sexual harassment.</b>
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The Board **NOTED** the formation of Internal Complaint Committee for sexual harassment.

<b>BoG 3.38</b>	<b>To Report that MHRD sanctioned 27 more posts of Faculty vide letter No. F.No.32-4/2016-T.S.-I dated 25-11-2016 (Annexure Bog-3 - 20 Page -124)</b>
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The Board **NOTED** the MHRD sanctioned 27 more posts of Faculty vide letter No. F.No.32-4/2016-T.S.-I dated 25-11-2016.

<b>BoG 3.39</b>	<b>To note the MoU signed by the Director with Athani hospital, Palakkad for providing OP treatment at CGHS rate for faculty, staff and students of IIT Palakkad.</b>
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The Board **NOTED** the MoU signed by the Director with Athani hospital, Palakkad for providing OP treatment at CGHS rate for faculty, staff and students of IIT Palakkad.

<b>BoG 3.40</b>	<b>International visit by the faculty</b>
	<ol style="list-style-type: none"> <li>1. To report that Director had permitted Dr. Sudheesh. T.K, Assistant Professor on Contract to attend the “Geotechnical Frontiers 2017” Conference held in Orlando, Florida, USA from 12<sup>th</sup> March 2017 to 15<sup>th</sup> March 2017 with Institute Financial Assistance from CPDA.</li> <li>2. To report that Director had permitted Dr. Lakshmi Sankar K , Assistant Professor on Contract to attend the “ Emerging issues in Non-linear Elliptic Equations” Conference held in Bedlewo, Poland from 18<sup>th</sup> June 2017 to 24<sup>th</sup> June 2017 and visit to NTIS , Pilsen Czech with Institute Financial Assistance from CPDA.</li> </ol>

The Board **NOTED** the International visit by the faculty.

<b>PERMANENT CAMPUS RELATED POINTS</b>	
<b>BoG 3.41</b>	<b>To note the approval given by the Director for the work for providing drinking water to the permanent campus of IIT Palakkad by Kerala Water Authority with an estimated cost of Rs. 50 Lakhs</b>
<b>BoG 3.42</b>	<b>To note the approval given by the Director for the work of KSEB under Electrical section Kanjikode to provide allocation of HT power to an extent of 475 KVA at 11 KV for permanent campus with a cost of Rs.33,37,518/-</b>
<b>BoG 3.43</b>	<b>Expression of Interest (Eoi) has been called for from the reputed Planners/ Architects for development of Campus Master Plan to cater to 12,000 students campus. Design for all the buildings in the Academic Zone and design of external services. Evaluation is in the process for finalisation of Architect and Design consultancy firm.</b>
<b>BoG 3.44</b>	<b>Work is in progress for the construction of compound wall in the</b>

	permanent campus
<b>BoG 3.45</b>	<b>TRANSIT CAMPUS</b> <ol style="list-style-type: none"> <li>1. Work is in progress for the construction of VIP Guest House, Guest House ,Convention Complex ,Auditorium and site development works in the transit campus</li> <li>2. Work is in progress for the construction of workshops and 40 roomed married students hostel in the transit campus</li> </ol>

The Board **NOTED** the details of work done in the Permanent and Transit Campus of IIT Palakkad.


<b>BoG 3.46</b>	<b>Sanction of permanent Faculty and staff posts by MHRD.(Annexure Bog-3 -22 Page - 128 )</b>
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Separate proposal is sent to the Ministry.


<b>BoG 3.47</b>	<b>Any other item with the prior permission of the Chairman</b>
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Nil

The meeting ended with vote of thanks to all the Member of the Board of Governors.

  
**(R Subrahmanyam)**  
 Member

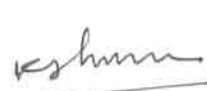
  
**(Bhaskar Ramamurthi)**  
 Member

  
**(Darshana M Dabral)**  
 Member

  
**(Usha Titus)**  
 Member- Secretary

  
**(Tripti Gurha)**  
 Member

  
**(P.B. Sunil Kumar)**  
 Member

  
**(K. K. Sharma)**  
 Chairman